

NHARCH Board of Directors Minutes 5/10/22

Present: Kris Andreozzi, Meghan Cook, Jeanne Donohoe, Matt Gatzke, Alex Koutroubas, Chris Kelliher, Eldon Munson, Sara Nadeau, Michelle Pelham, Amy Rauert and Jen Skelton.

Absent: Alex Amann, Deborah Burns, Gary Cahoon, Pat Gray and Linette Handschumaker.

ZOOM Board Meeting Called to Order: 1:32 PM

Approval of Minutes from April 12, 2022 Board Meeting: A motion was made, seconded. Approved.

Approval of Financial Statement for March 31, 2022: Alex was unable to attend the meeting. Matt reported the organization has received the refund from the cancelled conference. Regarding dues, Matt reported The Residence at Silver Square is promising to pay. He has not found a contact for Windham Terrace. Given it is almost halfway through the year, Matt is planning on cancelling membership for those that have not paid. He noted an issue with non-members/non-payers registering for events as members at the discounted rate. This will have to be monitored to ensure payment is correct. A motion was made, seconded. Approved.

Convention/ Education Update: Matt reported there will be another CARES course on June 21st. The next Medication Training class is next Thursday with registrations still coming in. He noted the committee needs to schedule a meeting to work more concretely on plan for the conferences. He reported he will check with contacts in the restaurant industry for an update on Serve Safe/Safe Serve training. He also noted more Administrators are needed for the Round Table for the Spring/Summer conference. There is still consideration of inviting a representative from the Office of the Ombudsman (not DHHS licensing) to attend. Chris requested again that we include the topic of the role and rights of a DPOA versus guardian. Meghan noted there were some questions at the last CARES training about self-administration of medication but overall, there were fewer questions from attendees compared to the initial classes. She also has been clarifying that residences are to use the latest version of CARES moving forward, but do not have to rewrite prior RATS.

Legislative Update: Alex reported we are well into the legislative session.

HB 1210 did not make it through the Senate. The House has tacked the bill onto other legislation. Alex does not believe it will pass. He clarified that under current law, residences may mandate vaccination for residents.

SB 281 regarding the "Notice of Vacancy" is expected to move forward allowing the resident's family to be charged no more than 10 days after the room has been vacated. There were some minor changes to the bill in the House. Alex does not expect the Senate to object to the changes.

The legislation regarding the dental benefit for those on the Choices for Independence (CFI) program is expected to pass due to funding being available to support the bill for the initial few years. However, it will take some time before residents will be able to access the benefit. The provider network will have to

be built and therefore Alex expects it to take at least 18 months before the program will be open for enrollment.

All other bills from this legislative session that have been discussed in recent meetings have not passed. Alex is planning another Legislative Committee meeting soon to strategize on any issues for the next legislative session. The members discussed requesting a CFI increase due to current rates of inflation. Alex suggested this was more of a budget issue than legislative issue. There were no scheduled increases for 2022. Eldon requested all members receive the invitation for the next Legislative Committee meeting for wider input and inclusion on the planning for the next legislative session.

Jeanne reported the sub-committee on medication administration had met a month ago and reviewed the results of the membership poll. A decision was made to not share the results yet with DHHS and to ask that the licensing team complete the poll as well. Kelly Keefe declined the request. However, the DHHS team is still willing to meet to discuss the issues and suggested the group go over the rules line by line. Jeanne hopes to reconvene the sub-committee in the next two – three weeks to regroup.

Matt noted the current CARES form is not available on the re-designed DHHS website. It is available on the NHARCH website. He reported he found the revised DHHS site difficult to navigate.

Old Business:

Matt noted there was no update regarding the discussion related to the deaf and hard of hearing.

New Business:

Eldon noted Gary was unfortunately closing Friendship Manor. He asked to discuss two issues:

- 1) Allowing Gary to serve as a non-voting advisory member due to his years of service and expertise. This was unanimously approved.
- 2) Honoring Gary for his years of service. The committee unanimously approved both:
 - a. A plaque from NHARCH to be given as soon as completed. Matt offered to draft the language for the plaque to be sent out to the members for approval.
 - b. Awarding Gary with the Frank Chase Award. This is typically presented in person at the Fall Conference. The members agreed this should be presented at the conference as usual.

Matt presented a request for organizations with multiple residences to be required to only pay one member fee to apply to all locations. Specifically, Life Goes On owns six locations and requested permission to pay the maximum fee to cover all residences. The members discussed concern that all organizations with multiple locations would then be eligible for the same benefit, reducing dues income significantly. There are several organizations with multiple locations, such as Genesys. The members agreed the policy should not change; each separate location should be required to pay individual dues and maintain individual membership based on their specific number of beds.

Eldon reported he is stepping down from the temporary role as Executive Director. He will resume his consulting role.

Chris asked if anyone had information on how to break down "Room & Board" from "Medical Expenses" for tax purposes for residents. Eldon shared that he calculates it as a percentage. It was noted that it should also be reviewed by each resident's accountant as there are some additional rules about claiming the full amount for residents once on hospice.

The next meeting will be on June 14, 2022 at 1:30 PM.

The meeting adjourned at 2:29 PM.

Minutes submitted by Sara Nadeau